

How to Register for SBWGA-18 Luncheons through Golf Genius

1. You will receive an email with a link to register. When you select the link, you will be taken to the screen below. Select **New Registration**.

The screenshot shows a website header with navigation links: Home, Tee Sheets, Results, Player Statistics, and Social. The main heading is "SBWGA-18 September General Meeting and Luncheon". Below this is a paragraph: "Summer is coming to a close, our snowbird friends are returning, and it's time for our Fall General Meeting and Luncheon. Please join us on Tuesday, September 5!". A menu is listed: "MENU", "Cream of Mushroom Soup", "Build your own Cobb Salad Bar", "Mixed greens, avocado, diced tomato, egg, bacon Bleu cheese crumbles and grilled chicken", "Dessert", "Rhubarb Crisp with Whipped Cream". At the bottom, there are four red buttons with corresponding text: "New Registration" (Click here to register.), "Edit Registration" (Click here to edit your registration.), "List of Participants" (Click here to view a list of already registered golfers.), and "Directory of Leagues & Events" (Click here for list of other events with open registration.).

2. You will see the screen below. In the box marked "Search for a Member" **Type your Last Name**. **Select your last name in the orange box** (do not press enter), then select **Continue**.

The screenshot shows a website header with navigation links: Home, Tee Sheets, Results, Player Statistics, and Social. Below the header is a "Back" button. The main text reads: "You are a manager of September General Meeting and Luncheon. Here you can create or edit member registrations. Select a member below:". There is a search box labeled "Search for a Member" with a dropdown arrow. To the right of the search box is a red "Continue" button.

Sample

The screenshot shows the same website header and "Back" button as the previous screenshot. The main text reads: "You are a manager of September General Meeting and Luncheon. Here you can create or edit member registrations. Select a member below:". The search box labeled "Search for a Member" now contains the text "kropp". Below the search box, a list of search results is shown, with "Kropp, Cath" highlighted in an orange box. To the right of the search box and list is a red "Continue" button.

3. If desired, select Vegetarian or enter any Special Dietary Requirements, then **Select the Acknowledgement Box (important!!)**, and select **Register**.

Registration form for Cathe Kropp (Member). The form is titled "Required" and includes a "Hide Player Details" button. It contains the following fields:

- First name * (Text input: Cathe)
- Last name * (Text input: Kropp)
- Vegetarian Lunch? (Radio buttons: Yes, No)
- Special Dietary Requirements (Text input)

* Denotes required fields

I acknowledge that Golf Genius Software will save and process the information provided here, subject to the Golf Genius [Terms of Service](#) and [Privacy Policy](#)

Cancel Register

You will receive an email confirmation of your registration.

4. If you need to cancel your registration, use the same link, select **Edit Your Registration**, and follow the same steps, but select **Cancel Registration** and **Save** when you get to the screen below. You will receive an email of your cancellation.

Registration form for Cathe Kropp (Member). The form is titled "Complete" and includes a "Hide Player Details" button. It contains the following fields:

- First name * (Text input: Cathe)
- Last name * (Text input: Kropp)
- Vegetarian Lunch? (Radio buttons: Yes, No)
- Special Dietary Requirements (Text input)

* Denotes required fields

Cancel Cancel Registration Save